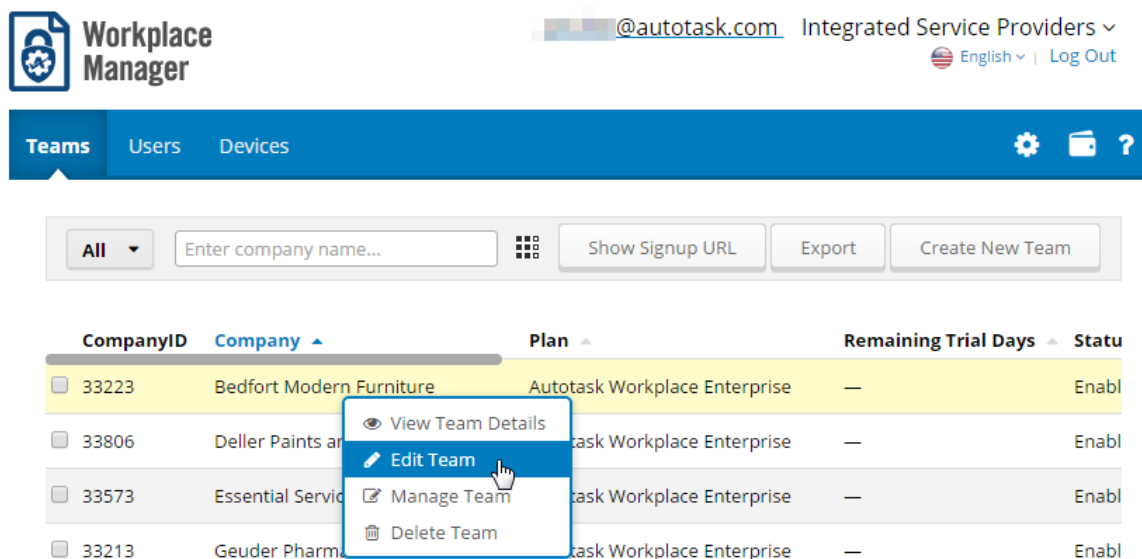# Workplace Manager Release Notes - Early March 2016 Service Update

The February 2016 Service Update includes the following enhancements for Autotask Workplace Manager:

Simplified Menu Structure

The menu structure of Workplace Manager has been streamlined. The list view for client teams, users and devices can be accessed with one click. All other features are available by clicking or right-clicking on an item in the list, or by clicking on a button.

The Settings ⚙ menu allows you to configure Workplace Manager, including managing your user account, setting up workplace manager access for others in your company, branding your client team sites, determining who receives product notifications when Autotask updates Workplace Manager, and configuring the Autotask PSA Integration.
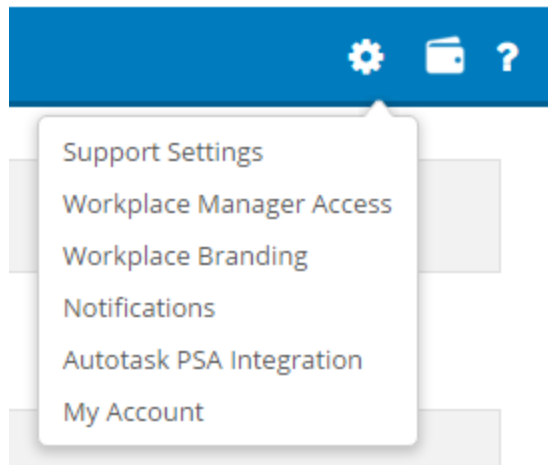
Column Chooser

On the Teams, Users and Devices list pages, we've added a column chooser, so you can select which columns you want to see. Use this feature to customize the list views to display exactly the data you want and to make administration easier.

How to use the new column chooser:

1. Log into Workplace Manager.

2. Click on **Teams** or **Users** or **Devices**.

3. Click the ▦ icon on the toolbar of the list. This will open the column chooser:

Show / hide columns

- ☑ Device
- ☑ Member
- ☑ Agent Version
- ☐ Update
- ☑ Approval Date
- ☐ Backup Status
- ☐ Backup Usage
- ☐ Sync Status
- ☐ Sync Usage
- ☑ Last Connected
- ☐ Online/day
- ☐ Online/week
- ☐ Reconnects/day
- ☐ Reconnects/week
- ☐ Agent Upload
- ☐ Agent Download

4. Select the check boxes corresponding to the columns you want to display. The list will update automatically.

💡 Workplace will remember the selections you've made, but you can change the configuration of the page any time you want. This provides you with a powerful administration tool that allows you to track the precise status of all your team's devices.

Exposed Company, User and Device (Agent) IDs

On the Teams, Users and Devices list pages, we've added a column that displays the CompanyID, UserID and DeviceID, respectively. These are the IDs that you need to provide when you submit a ticket to Autotask Support.

Provisioning a Team from a PSA Ticket

Users who have the Autotask PSA integration enabled and who are provisioning a team from a PSA ticket will now see the ticket number, ticket title and ticket description displayed on the Create New Team or Edit Team page.

If there is no closed opportunity tied to the ticket that determines the number of seats or the amount of storage, the ticket box will indicate that these items will need to be added manually. In either case, seats and storage can be manually adjusted, and the contract in Autotask will not be created or updated until the Create New Team page is created or the Edit team page is saved.

Export to Excel

In addition to the *semicolon*-delimited export to .CSV, the Teams and Users list pages now feature an Export to XLSX option. This will allow users whose default delimiter for numbers is a comma to export the list, without having to convert it to a comma-delimited file after the export.

1. On the Teams or Users list, click **Export**.

2. Select **XLSX**. The Excel file will open.